



# swisscovery University and PH Bern: research, request, download

For staff UNIBE

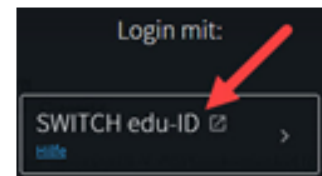
## What can I find via swisscovery University and PH Bern?

- Research platform: [ubbern.swisscovery.slspace.ch](https://ubbern.swisscovery.slspace.ch)
- Collections of around 500 libraries throughout Switzerland
  - physical media (to a large extent with courier delivery service): Books, specialist journals, newspapers, images, films, sound formats, music scores, maps, teaching materials
  - Online resources



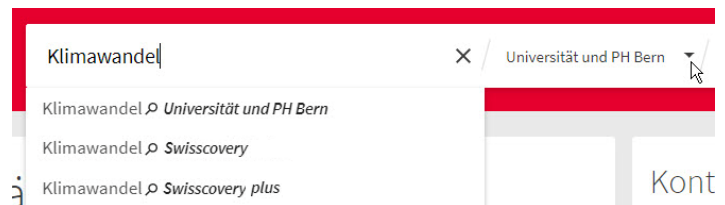
## How do I register?

- **New users:** <https://registration.slspace.ch/?iz=ube>
- **Campus Account** must be connected to your SWITCH edu-ID account
- Manual for registration: <https://www.unibe.ch/ub/faq>
- Login in swisscovery: email and password of your SWITCH edu-ID



## How do I search for media?

- Enter search term(s) in the search field and select a search profile.

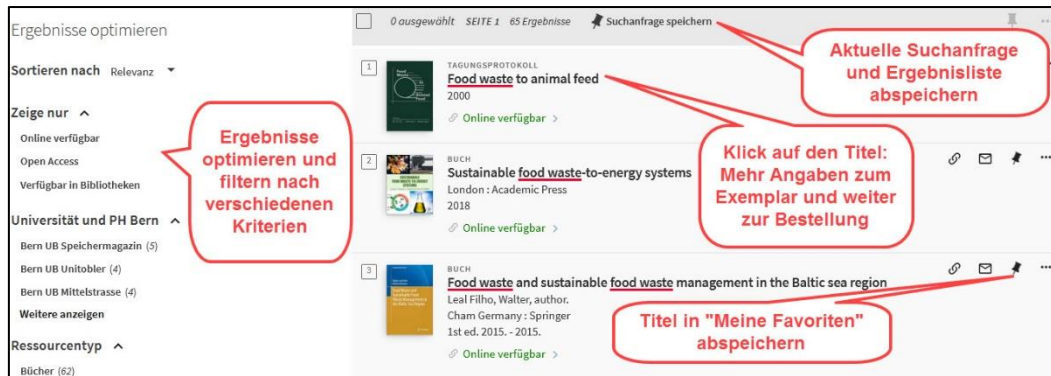


## How do I use online resources?

- To narrow your search results to online resources, use the "**online**" filter.
- Full text resources are accessible on University of Bern campus and also via VPN connection.
- If you use the «**open access**» filter, you have access to these online-resources from anywhere, regardless of current location and institutional affiliation.
- You can find **E-journals** and **databases** in your subject in swisscovery in the menu item above the search bar.

# How do I request media?

- To request an item, you must be logged in: [ubbern.swisscovery.slsp.ch](http://ubbern.swisscovery.slsp.ch)
- You can **improve** the list of **search results** by choosing filters



- Click on the desired title in the search results list. There are two order areas:

- 1) «**Universität und PH Bern, incl. Berner Kurier**»:

### Free services:

- Media delivery by the free local "Berner Kurier" as well as pick up in the libraries that own the media
- Postal delivery to home or office
- Digitization request (max. 50 pages)

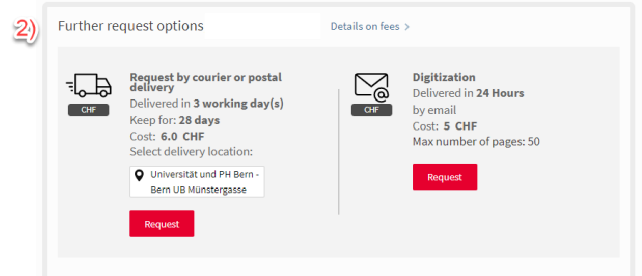
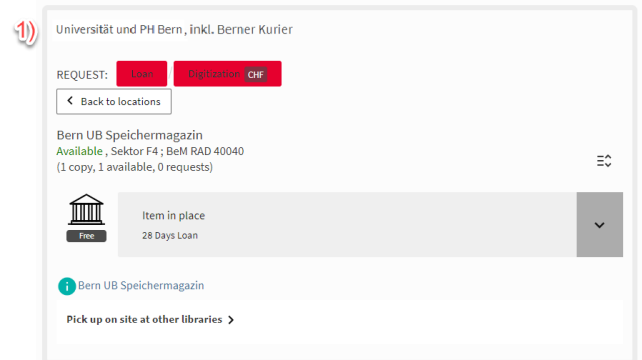
- 2) «**Further request options**»:

### Free service:

- Media delivery by nationwide SLSP courier by choosing a pick-up location of UB Bern

### Service with costs:

- Postal delivery or digitization request done in the section «further request options» will be charged. These services are only free of charge for University of Bern staff if they are requested in the section "Universität und PH Bern" and if staff is registered correctly.
- The delivery time indicated is an estimation. A pick-up notification will be sent by email.



# Where can I find support?

- FAQ: <https://www.unibe.ch/ub/faq>
- via Chat (Mo-Fr)
- email: [bibliothek@unibe.ch](mailto:bibliothek@unibe.ch)
- phone: 031 684 92 11
- on site in our [libraries](#)
- courses: [www.unibe.ch/ub](http://www.unibe.ch/ub)



FAQ



Chat