



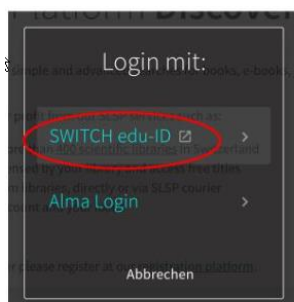
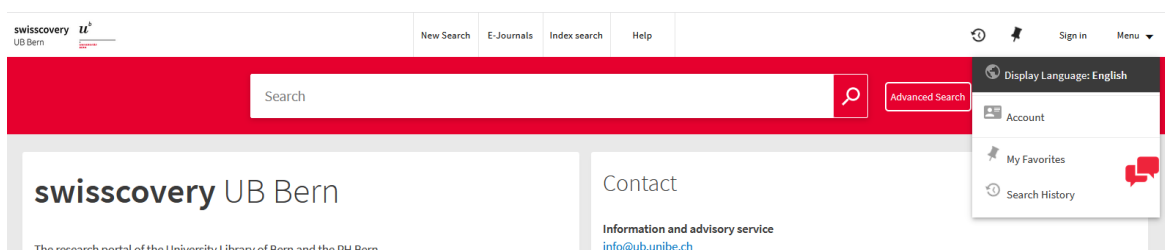
Registration SLSP for non-members of Swiss universities/universities of applied sciences

Are you a (prospective) library customer who is not an employee or student of a Swiss university/university of applied sciences and lacks a SWITCH edu-ID? Register on SLSP using the following instructions:

1. Follow this link to start the registration: <https://registration.slsp.ch/?iz=ube>. You may want to change the language setting.



From Dec. 7 you can **alternatively** go to *swisscovery University and PH Bern*. You may want to change the language settings by opening the drop-down menu in the upper right hand corner. Click «sign in», and chose «SWITCH edu-ID».



2. Begin the registration by creating an account.

SLSP
Swiss Library
Service Platform

Help EN ▾

Log in to: SLSP Registration

For the registration with SLSP, you need a SWITCH edu-ID user account.
If you do not yet have a SWITCH edu-ID user account, please create a new one by clicking on "Create account".

SWITCH edu-ID

E-mail:

Password:

[Forgot password?](#)
[Options for personal data protection](#)

SWITCH

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3. Select "Create without AAI"

SLSP
Swiss Library
Service Platform

Help EN ▾

SLSP Registration

Create with AAI

I have an AAI account of the organisation...

[? Organisation not in list above?](#)

Create without AAI

If you don't have an AAI account, use the manual registration page to proceed.

[? Help](#)

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4. Fill in your data.

- A large blue circle indicates the required data is mandatory; a smaller blue circle indicates the conditionally required data, i.e. a selection of several options is possible to choose from, such as providing either a private telephone number OR a mobile number.
- Choose a password.
- Type the displayed characters from the CAPTCHA image into the field. If these are illegible, a new one can be displayed by clicking on the refresh icon next to the field.
- Accept the terms of use.

Create a SWITCH edu-ID account

Please complete the following form to create a new SWITCH edu-ID account.

Input requirements: ● = Required ○ = Conditionally required

a)

First Name ● John

Last Name ● Doe

Date of birth ● Day Month Year

Home Address ○ Name

Additional Address Information

Street and House Number
Rue d'exemple 25

ZIP and City
5678 Example

Country

Business Address ○ Name
Company
Beispiel AG

Additional Address Information

Street and House Number
Musterstrasse 4

ZIP and City
1111 Example

Country

Mobile Phone Number ○ +41 79 234 56 78

Home Phone Number ○ +41 44 234 56 78

Business Phone Number ○ +41 44 234 56 78

Personal E-mail Address ● john.doe@example.org

b) Password ●

Confirm Password ●

c) Please type: ● Refresh icon

I fully understand and accept the [Terms of Use](#) for creating and using a SWITCH edu-ID account.
The Terms of Use will also be sent to you by e-mail when your account has been successfully created.
The first time I login to the SLSP service with my edu-ID account the data shown above (except password and CAPTCHA) will be sent to SLSP and ExLibris (operator of the SLSP system) for registration with the SLSP platform. Data will be stored at ExLibris in The Netherlands. By checking this checkbox I also agree to the [SLSP Terms of Use](#).

d) [Create account](#)

SLSP Data Usage

- The name is required to identify library users
- The e-mail address is used to inform library users about status changes of their lendings
- The date of birth is needed to prevent duplicate user accounts and to ensure that age-related content can be lent to a person.
- A home or business postal address is needed as contact address and to deliver books via post.
- Either home, mobile or business phone number are needed to contact a library user e.g. to remind the person to return borrowed books.

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5. You will receive an e-mail to confirm your account activation. Click the link in that e-mail.



The screenshot shows the SWITCH edu-ID registration interface. At the top, the logo 'SWITCH edu-ID' is on the left, and 'Help EN' is on the right. Below the logo is a 'Registration' header. A progress bar shows three steps: 'Account Creation' (completed with a green checkmark), 'E-mail Verification' (current step, marked with a blue '2'), and 'Account Activation' (marked with a blue '3'). The main content area is titled 'E-mail Verification' and contains a green-bordered box with a green checkmark icon. The text inside the box reads: 'Your SWITCH edu-ID account was successfully registered. An e-mail has been sent to [redacted]. Please follow the instructions in the e-mail to activate your account.' Below this box, a note states: 'Due to spam filters it may take a few minutes until you receive the e-mail. If you do not receive the e-mail within 10 minutes, please also check your spam folder.' At the bottom right of the page is the SWITCH logo, and at the bottom left are links for 'About / Terms of Use / Legal notice / Imprint'.

6. You will find the link in the e-mail from SWITCH in your e-mail inbox. Click it to open up the e-mail verification.

SWITCH edu-ID

Dear :

You receive this e-mail because you registered a SWITCH edu-ID account using the e-mail address : [redacted]. To complete the account activation and start using your persistent SWITCH edu-ID identity, please click on the following link:

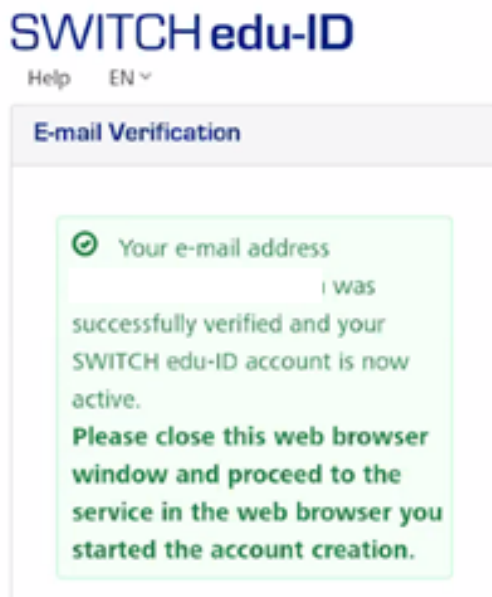
<https://eduid.ch/web/registration/3/?token=ehU4qnXj>

The link above is valid only for 5 days. If the link is not used within this period, the account activation is not complete and the account will automatically be deleted.

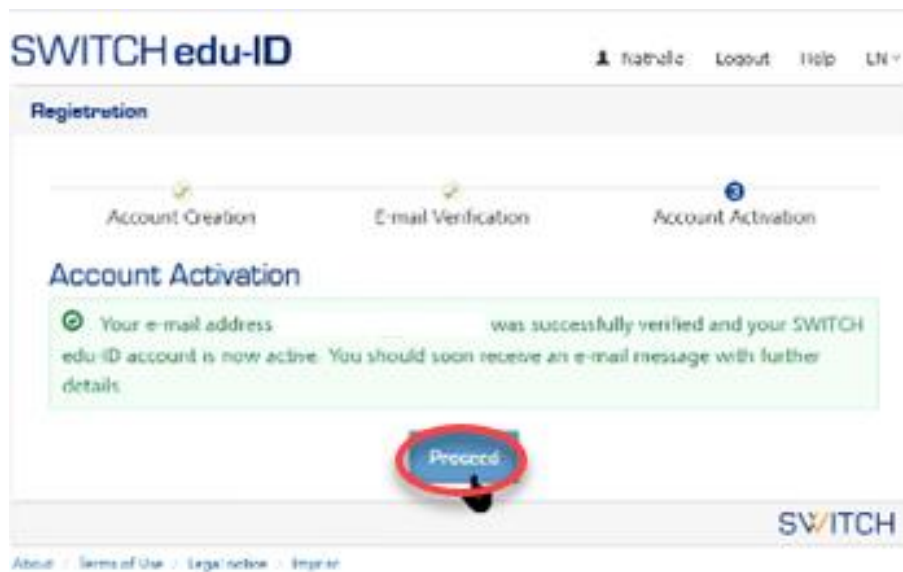
Best Regards
Your SWITCH edu-ID Team

SWITCH edu-ID is a service of SWITCH
SWITCH, Werdstrasse 2, P.O. Box, 8021 Zurich, Switzerland
<https://eduid.ch> eduid-support@switch.ch

7. Your SWITCH edu-ID has been created. Close this web browser window and continue the SLSP registration in the web browser you started in.



You may have to click "proceed" to continue.



8. Log in with the email and password you selected earlier for your account.

SWITCH edu-ID My edu-ID Help EN

Log in to: SLSP Registration

Service description:
Register with the Swiss Library Service Platform (SLSP).

SWITCH edu-ID

Email:

Password:

[Create account](#) [Login](#)

[Forgot password?](#)
[Options for personal data protection](#)

SWITCH

[About](#) / [Terms of Use](#) / [Legal Notice](#) / [Imprint](#)

9. Agree to the transmission of the data and click on "Accept".

Do you accept to share the information listed above with the service and allow it to retrieve also information updated by you and/or by your organisation?

Additional information and consent revocation

Select an information release consent duration:

Ask me again at next login
I agree to send my information this time.

Ask me again if information to be provided to this service changes
I agree that the same information will be sent automatically to this service in the future.

This setting can be revoked at any time with the checkbox on the login page.

[Reject](#) [Accept](#)

10. Complete your profile by adding your library card number, if you have a valid card. Valid cards are those that have been previously used at the University Library of Bern and PHBern. If you don't have a valid library card yet, leave the field empty and go to your library after you finished your registration.

Agree to the SLSP terms of use and click on "Register".
The registration is now complete.

To search and access library content, you need to first register with SLSP.

Registration Data

Name:
Harry Potter

Date of Birth:
1980-07-31

Primary E-Mail contact:
harry.p80@hogwarts-mail.com

Other E-Mail Addresses:

- harry.potter@uni-example.ch

Postal Addresses:

- Teststrasse 1291, 3333, Eximplingen, Switzerland

Phone Numbers:

- +41 44 234 56 78

Library Card Numbers:

B123456789

If you own a library card not listed, please provide the card's number.
Borrowing books in a library becomes easier with a library card.

SLSP Terms of Use

I agree to the SLSP Terms of Use.

Register Help

Hint

If you are affiliated to a Swiss university or research institute, please link your organisation's AAI identity to your edu-ID account. This will provide you wider access to content of the Swiss research libraries.

Glossary:

SLSP: Swiss Library Service Platform

SWITCH edu-ID: An identity providing access to all services in the Swiss university environment, regardless of the institution. It is valid for life

SWITCH: The SWITCH is a trusted nonprofit organization, which was founded by the federal government and the university cantons.