**Medical Library Research Support Services**

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Please send the completed form together with a final version of the protocol ([example](https://www.crd.york.ac.uk/prospero/)) to [systematicreviewservices.ub@unibe.ch](mailto:systematicreviewservices.ub@unibe.ch). After submission of the form, the medical library may contact the research team for any information that needs to be clarified.

\*Indicates required fields

**Comprehensive Literature Search Request Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Contact information*** | | | | |
| **Surname, name**\* |  | | | |
| **Member of University of Bern\*** | Yes  No | | | |
| **Department**\* |  | | | |
| **Full address (street, place)**\* |  | | | |
| **Email**\* |  | | | |
| **Phone** |  | | | |
| **Other project team members (names and email addresses)** |  | | | |
| **Status (select all that apply)**\* | PhD student  Master student  Medical Faculty Member  Dentistry Faculty Member  Pharmaceutical Sciences  Veterinary Faculty Member | | | Clinician:  Inselspital staff:  Other: |
| **Purpose of search (select all that apply)**\* | Publication  Thesis / Dissertation  Systematic Review  Meta Analysis  Scoping Review  Other Review: | | | Guideline  Grant application  Clinical Trial  Search Update  Other: |
| **Research question (1 – 2 sentence summary)\*** | |  | | |
| **What type of research question 1 \*** | | Effectiveness (PICO)  Experimential (Qualitative; PICo)  Costs/Economic Evaluation (PICOC)  Prevalence and / or Incidence (CoCoPop)  Diagnostic Test Accuracy (PIRD)  Etiology and / or Risk (PEO)  Expert opinion / policy (PICo)  Psychometric  Prognostic (PFO)  Methodology (SDMO) | | |
| **Does a synthesis or protocol already exist for this topic?\*** | | | | Yes  No  Unsure |
| **Core papers (if available)**  *Provide a set of core papers to your topic question. Core papers are key references that are very close and describe your field well. Write complete references and if possible PMIDs or DOIs* | | |  | |
| **If you are planning on submitting a manuscript for publication, which journals are you considering?** | | |  | |
| **Inclusion Criteria\***  *Criteria for studies that will be included in you study eg population (age group), publication type, study type, languages, publication dates* | | |  | |
| **Exclusion Criteria\***  *Criteria for studies that will be not included in you study eg population (age group), publication type, study type, languages, publication dates* | | |  | |
| **Coverage Dates\*** | | | Within the last year  Within the last 5 years  Within the last 10 years  All availabe | |
| **Any search terms that you feel may be useful, including synoyms, acronyms, generic/trade names for pharmaceuticals, etc\*** | | |  | |
| **Preferred Citation Management software**  **Preferred Export Formats \*** | | | EndNote  Mendeley  Other: | |

1. Munn et al. BMC Medical Research Methodology (2018) 18:5