**Medical Library Research Support Services**

**Librarian assisted literature Search Request Form**

Please send the completed form to support\_med.ub@unibe.ch. After submission of the form, the medical library may contact the research team for any information that needs to be clarified. See policy section 2.

\*Indicates required fields

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| ***Contact information*** |
| **Surname, name**\* |  |
| **Member of University of Bern\*** | [ ]  Yes[ ]  No |
| **Department**\* |  |
| **Full address (street, place)**\* |  |
| **Email**\* |  |
| **Phone**  |  |
| **Other project team members (names and email addresses)** |  |
| **Status (select all that apply)**\* | [ ]  Bachelor student[ ]  Master student[ ]  PhD student[ ]  Medical Faculty Member[ ]  Dentistry Faculty Member[ ]  Veterinary Faculty Member | [ ]  Clinician:[ ]  Inselspital staff:[ ]  Other:  |
| **Purpose of search (select all that apply)**\* | [ ]  Publication[ ]  Thesis / Dissertation[ ]  Summary Review[ ]  Clinical Trial | [ ]  Guideline[ ]  Grant application[ ]  Presentation[ ] [ ]  Other:  |
| **Research question (1 – 2 sentence summary)\*** |  |
| **What type of research question 1 \*** | [ ]  Effectiveness (PICO)[ ]  Experiential (Qualitative; PICo)[ ]  Costs/Economic Evaluation (PICOC)[ ]  Prevalence and / or Incidence (CoCoPop)[ ]  Diagnostic Test Accuracy (PIRD)[ ]  Etiology and / or Risk (PEO)[ ]  Expert opinion / policy (PICo)[ ]  Psychometric[ ]  Prognostic (PFO)[ ]  Methodology (SDMO) |
| **Does a synthesis or protocol already exist for this topic?\*** | [ ]  Yes[ ]  No[ ]  Unsure |
| **Core papers (if available)** *Provide a set of core papers to your topic question. Core papers are key references that are very close and describe your field well. Write complete references and if possible PMIDs or DOIs* |  |
| **If you are planning on submitting a manuscript for publication, which journals are you considering?** |  |
| **Inclusion Criteria\****Criteria for studies that will be included in you study eg population (age group), publication type, study type, languages, publication dates* |  |
| **Exclusion Criteria\****Criteria for studies that will be not included in you study eg population (age group), publication type, study type, languages, publication dates* |  |
| **Coverage Dates\*** | [ ]  Within the last year[ ]  Within the last 5 years[ ]  Within the last 10 years[ ]  All availabe |
| **Any search terms that you feel may be useful, including synoyms, acronyms, generic/trade names for pharmaceuticals, etc\*** |  |
| **Preferred Citation Management software****Preferred Export Formats \*** | [ ]  EndNote[ ]  Mendeley[ ]  Other:  |

1. Munn et al. BMC Medical Research Methodology (2018) 18:5