BORIS Portal research data repository
Open, embargoed, restricted or closed?

Dr. habil. Olga Churakova
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E-Mail: openscience@unibe.ch
BORIS Portal research data

Overview

- BORIS Portal - institutional research data repository
- Research data access
- Closed ➔ Metadata only
- Embargoed, restricted data access ➔
  Data transfer agreement & supplementary documentation
- Licenses
- Support
BORIS Portal

Check list to comply with FAIR data principles

- Digital Object Identifier (DOI)
- Machine and human readable data format
- Metadata are always openly available (CC0 license) even for closed and restricted data access
- Long-term (10-15 years) archiving
- «The Swiss National Science Foundation (SNSF) expects that metadata, codes, supplementary material are made available to facilitate reproducibility of the publication or data reuse.». (SNSF FAQ)
BORIS Portal
Login UniBE/Insel

Choose one of these ways to login:

- Login UniBE/Insel
  - Enter DSpace Username and Password

https://boris-portal.unibe.ch
BORIS Portal
Research data

https://boris-portal.unibe.ch
Disclaimer

Based on the Data Protection Regulation of the Canton Bern and the Federal Act on Research Involving Human Beings, BORIS research data repository of the University of Bern (UniBE) cannot accept personal data. Personal data must be anonymized or pseudonymized before they can be uploaded.

You can determine under which conditions your data will be accessible for external users:

- Open
- Embargoed
- Restricted
- Closed

In case of Embargoed, Restricted or Closed data, it is recommended to upload a Data Transfer Agreement (DTA). In case of questions, please contact borisportal@ub.unibe.ch

Otherwise, please proceed:
- I will not upload personal, sensitive and confidential information in BORIS Research Data.
- I consent to the Terms & Conditions of BORIS Research Data.

https://boris-portal.unibe.ch
BORIS Portal research data

Research data access

**Open**
for completely anonymized data and all other non-personal data that can be publicly shared.

**Embargoed**
Data Transfer Agreement (DTA) is recommended
for data that must be withheld for a certain period of time (embargo), e.g., due to a non-disclosure-agreement. Manual set-up.

**Restricted**
for personal data that was anonymized, but is still too sensitive to share openly, e.g., in medical research.

**Closed**
for data that cannot be shared openly. Data files should not be uploaded, but metadata should be registered to give proof of the dataset.

List of supported data formats
Data upload: 2 Gb / File
BORIS Portal research data
Closed data = Metadata only

https://boris-portal.unibe.ch

- Title of your dataset
- Contents of your dataset
- Contributors name
- Role
- ORCID iD
- Contact person → Affiliation
- Subject area
- Keywords
- Language
- Relation to published paper
- Research project
- Grant agreement number
BORIS Portal research data

Clinical trials

- Study title
- Inclusion / exclusion criteria
- The clinicaltrials.gov identifier
  Format: NCT############
- The BASEC identifier
  Format: ####-#####
- The study design of the primary data source according to the HRA
BORIS Portal research data

License

- Data Availability type "Closed"
- **No data files** can be uploaded
- No licenses can be added.
- All **metadata** will be published openly under **CC0**.
According to the best practice, it is recommended to publish research data under the most recent Creative Commons Attribution International Public License (CC BY) or Creative Commons Public Domain Dedication (CC0 license).

CC0, CC-BY for anonymised data only!

- CC0 can not be applied if
  - there are ethical, legal or contractual agreements;
  - data will be commercially exploited (patents) or
  - there are some forms of processed data, e.g. elaborate visualisations
BORIS Portal research data

Upload step

* You are submitting in Research Data

Data Upload

Accepted data file types.

*max 2GB/file

You have selected the Data Availability type "Closed" in the submission step Describe. This means that NO research data files can be uploaded.
BORIS Portal research data

Upload step: Data transfer agreement

Data Transfer Agreement (DTA) Upload

If you chose the Data Availability of your data to be Embargoed, Restricted, or Closed, it is recommended to upload a Data Transfer Agreement (DTA).

Read more
Accepted data file types.

For embargoed or restricted data access

Drop files to attach, or browse DTA Files

* max 2GB/file
BORIS Portal research data

Upload step: Supplementary documentation

Supplemental material will be openly published on your item under public domain (CC0).

- ReadMe file
- Codebook
- Method
- Lab protocol
- Study design
- Supplement

Supplementary material can be uploaded, even if data availability is restricted, closed or embargoed.
BORIS Portal research data

Digital Object Identifier (DOI)

You are submitting in Research Data

The following persistent identifiers will be assigned to your submission, when it enters the repository. You can use those in your files, e.g. if you want to add a recommendation on how to cite your submission.

DOI: https://doi.org/10.48620/44

The persistent identifiers listed above are not registered yet. Therefore they don’t resolve yet. They will be registered after your submission entered the repository. Depending on the policy of this repository, it might be necessary that your submission is approved by an administrator after you finished the submission process. Please be patient.
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BORIS Portal [Training / Workshops](#) @ [borisportal@unibe.ch](mailto:borisportal@unibe.ch)
Thank you
for your attention

University Library Bern, Open Science
openscience@unibe.ch